



Date: Tuesday, 21 January

This email has been circulated to: Head of School, Deans of Programmes, School Head Teaching and Learning, VPs for Teaching and Learning, School Managers, School Administrators (students), College and School Office Directors, Graduate School Directors, Programme Managers, Programme and Operations Manager, College Administrator - Programmes and Students, Programme Office Administrator, Innovation Academy

CC: UCD Registry, Student Advisors

Dear Colleagues,

This email contains important information for those involved in end-of-trimester exams within your College, School, or Unit. Please review the details below carefully.

The confirmed exam dates and timetable key dates for the Undergraduate and Graduate Taught Summer Trimester are now available on the [Assessment Website](#).

Summer Trimester Exam Dates

Undergraduate

- Exam period: Monday, 28 July to Friday, 1 August
- Exams organised by Assessment will be held at the Blackrock Exam Centre.
- Locally organised exams can take place at any time but must finish by **Friday, 1 August** to meet Grade Approval Process (GAP) deadlines.

Graduate Taught

- Exam period: Saturday, 16 August to Saturday, 23 August.
- Exams organised by Assessment will be held at the Blackrock Exam Centre.
- Graduate taught exams can also take place during the undergraduate exam period or be organised locally, but they must finish by **Saturday, 23 August** to meet GAP deadlines.

Key Dates for Exam Timetables and Question Papers

- The Summer Trimester exam timetable for students will be published by Assessment on **Monday, 7 July**.
- The final draft will be circulated to staff for checking on **Wednesday, 2 July** with responses due back on **Thursday, 3 July**.
- The deadline to upload exam question papers to Exams Manager is **Tuesday, 8 July**.

Summer Resit Registration

- The resit registration window is open from **Monday, 23 June at 2pm, to Friday, 27 June, 5pm**.

Action Required:

- Review the previously shared [Grade Approval Process dates](#).

- Share this information with relevant faculty and staff in your area.

If you have any questions contact us at examlogistics@ucd.ie.

Thank you for your attention and cooperation.

Sincerely,
Karen McHugh
Director of Assessment, UCD Registry

This email was sent by UCD Registry